

# Get Your HRA Details Online

Log in to *My Plan* to access your Health Reimbursement Arrangement (HRA) account details in one secure location.

- Here's how:**
- 1 Go to **hpiTPA.com** or visit the website listed on the back of your member ID card (it will be at the top)
  - 2 Log into *My Plan*
  - 3 Click **View My HRA** under My Health Reimbursement Account

## Your HRA account details:

### View your account summary

Displays your annual election amount, your year-to-date contributions, year-to-date payments and your current available balance.

### Track contributions

Tracks contribution dates and amounts.

### Review Payments

Displays the claim payments made from your account including details on the payment date and method. You can view additional details for each claim in the Payment Details box by selecting the claim line in the grid.

### View Claims

Displays claims paid from the account. It also displays the date of service and if any balance is remaining on the claim.

### Export Contributions, Payments and Claims

Download details on your yearly contributions, payments and claims.

Display the account details for the selected Plan Year:

2020

Plan Year 2020: July 1, 2020 - June 30, 2021

Group Number: 006AV2

Transactions may take up to three (3) business days to appear in your online account.

Plan Type	Election Amt	YTD Contribution	Paid Amt	Available Balance
FSA Medical	\$750.00	\$317.35	\$333.35	\$416.65

Log out

Display the account details for the selected Plan Year:

2020

Plan Year 2020: July 1, 2020 - June 30, 2021

Group Number: 006AV2

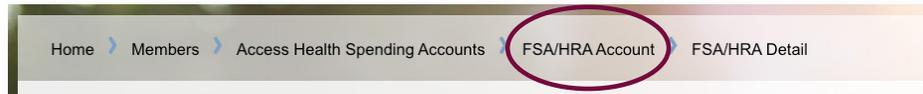
Transactions may take up to three (3) business days to appear in your online account.

Plan Type	Provider	Service Date	Claim Amt	Reimb Amt	Claim Balance
FSA Medical	SHAW'S OSCO 0629	07/05/20-07/05/20	\$26.12	\$26.12	\$0.00
FSA Medical	SHAW'S OSCO 0629	07/31/20-07/31/20	\$26.49	\$26.49	\$0.00
FSA Medical	SHAW'S OSCO 0629	08/08/20-08/08/20	\$16.02	\$16.02	\$0.00
FSA Medical	SHAW'S OSCO 0629	08/25/20-08/25/20	\$40.72	\$40.72	\$0.00
FSA Medical	SHAW'S OSCO 0629	08/31/20-08/31/20	\$11.12	\$11.12	\$0.00
FSA Medical	SHAW'S OSCO 0629	09/03/20-09/03/20	\$30.00	\$30.00	\$0.00
FSA Medical	SHAW'S OSCO 0629	09/21/20-09/21/20	\$70.00	\$70.00	\$0.00
FSA Medical	SHAW'S OSCO 0629	10/05/20-10/05/20	\$30.70	\$30.70	\$0.00
FSA Medical	SHAW'S OSCO 0629	10/28/20-10/28/20	\$33.34	\$33.34	\$0.00
FSA Medical	SHAW'S OSCO 0629	11/12/20-11/12/20	\$48.84	\$48.84	\$0.00

Export Claims to Excel

## Submit claims for reimbursement:

1 Go back to the FSA/HRA Account Page



2 Click **Enter HRA claims**

3 Enter the following details, then review, confirm, and submit

Enter plan and account details

Enter information about your request:

- Date of service
- Total amount
- Provider name
- Description of service

Upload supporting documents. Valid file formats include .jpg, .tif, or .pdf.

Enter any special instructions or notes about the request.

Click to review, confirm and submit.

Home > Members > Access Health Spending Accounts > FSA/HRA Account > FSA/HRA Enter Claim

### Claim Detail

\* Required Fields

Plan Year\*:  Account Type\*:

Patient First Name\*  Patient Last Name\*

Date of Service

From: (MM/DD/YYYY)\*:  Through: (MM/DD/YYYY)\*:

Amount\*  Provider\*

Description\*:

Please upload your supporting documentation here. If you are unable to do so at this time, please know that your request will be pending until we receive supporting documentation.

No file chosen

Valid file formats: .jpeg, .tif, .pdf. File size should not exceed 2MB.

Special Instructions:

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For Health Plans' Internal Use:

Form #:

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Have questions? Call the HPI FSA/HRA team at 877-734-7004 or visit [hpiTPA.com](http://hpiTPA.com) and click Contact.

