**Subject Line****: Don’t forget to submit your challenge tracker by [Enter Deadline to Submit Tracker]**

**Attachments:**

* **Challenge Tracker**

**A close-up of a plate of food

Description automatically generated**

A picture containing text, clipart

Description automatically generated**Participants have until [Insert Date] to submit their completed challenge tracker to Human Resources to be entered into a prize raffle for [Insert Raffle Prize].**