Good afternoon Team WNESU,

I hope this email finds you all well and adjusting to life as we currently know it.

First and foremost, I want to assure you that the SU Business Office though closed to the General Public, is fully functioning and moving forward.

During these uncertain times the Windham NE Supervisory Union Business Offices wants you to know we are here to support you and assist you during this transition.   
  
Currently the best way to reach the office is via email. Here is the current contact list should you need to reach out to us.  
  
Marlene Longe – Accounts Payable: [marlene.longe@wnesu.com](mailto:marlene.longe@wnesu.com)  
Teresa Taylor – Payroll & Accounting: [teresa.taylor@wnesu.com](mailto:teresa.taylor@wnesu.com)

Shawna Coutu – Finance Assistant: [shawna.coutu@wnesu.com](mailto:shawna.coutu@wnesu.com)  
JoEllen Barton – Payroll & Benefits: [joellen.barton@wnesu.com](mailto:joellen.barton@wnesu.com)  
All General Questions: [businessoffice@wnesu.com](mailto:businessoffice@wnesu.com)

This month I was hoping to focus on employee's getting to know their WNESU Benefits and a good list of contacts for you to be able to reach out to these providers. Based on current events in addition to the provider contacts I am also attaching an accumulated list of general questions and answers that I wanted to share with you.  
  
As always should you have any Human Resource questions please do not hesitate to reach out to me at [joellen.barton@wnesu.com](mailto:joellen.barton@wnesu.com) or [payroll@wnesu.com](mailto:payroll@wnesu.com)

**Getting to know your Providers**  
  
For those who have taken advantage of the amazing benefits that WNESU has to offer we wanted to give you an updated contact list to better serve you. These benefit providers are here for you and encourage you to contact them with any and all questions.   
  
**Blue Cross Blue Shield of Vermont – Your Health Care Provider**They are here to answer all questions regarding: What medications and procedures are covered under your policy. You want to change PCP’s they have a full list of providers and can help match you up with someone that might be a better fit for you and your family. They are more than just a resource to tackle billing questions, they pride themselves on supporting the community and the members in it.  
Customer/Member Services:      800-247-2583  
Business Hours: Monday through Friday 7am to 6pm  
<http://www.bcbsvt.com/member>  
  
**Health Equity – Your FSA, HRA, HSA (Health Savings Accounts) Provider**  
The perfect partner to BCBS of Vermont. They are available 24/7 to answer all your questions regarding your account. From claims to funding questions they are friendly and extremely knowledgeable.  
Member Services:                           866-346-5800  
Business Hours: 24/7  
<https://answers.healthequity.com/app/ask>  
<https://www.healthequity.com/>

**Delta Dental – Your Dental Insurance Provider**  
Customer service representatives are available nationwide to answer questions about your dental insurance, claims submissions, payment procedures, changes in your contact information or other concerns.  
Customer Services:                         603-223-1234 or 800-832-5700  
Business Hours: Monday through Friday 8am to 4:45pm EST  
<https://www.deltadental.com/us/en/about-us/contact-us/inquiry-results.html?showform=yes>  
<https://www.deltadental.com/us/en/member.html>

**VSP – Your Vision Insurance Provider**  
Your well-being is at the heart of everything they do. Sight is our window to wellness, so they are committed to bringing together the best people, products, and services to deliver greater access to high-quality, affordable eye care and eyewear. Contact them to find a provider, what services are covered under your policy, issues with billing. They are here for you!  
Member Services:                            800-877-7195  
Business Hours:   
Monday - Friday 5 a.m. to 8 p.m., Pacific Time  
Saturday 7 a.m. to 8 p.m., Pacific Time  
Sunday 7 a.m. to 7 p.m., Pacific Time  
<https://www.vsp.com/contact-us/grievance-form-request>  
<https://www.vsp.com/>

**TD Ameritrade 403 (b) – Your Retirement Plan Provider**  
If you’re passionate about investing, you’re in the right place. From experienced associates to industry-leading education and technology, we provide the knowledge you need to become an even smarter investor.  
Customer Service:                           800-669-3900  
<https://www.tdameritrade.com/home.page>

**VT State Teachers Retirement Systems (VSTRS & VMERS) – Your Municipal Retirement Plan**  
The Vermont State Employees' Retirement System is the public pension plan provided by the State of Vermont for State employees.  
Member Service:                              800-642-3191  
<http://www.vermonttreasurer.gov/retirement>

**Reliance Standard Life – Your Life, Voluntary Life & Long Term-Disability Insurance**  
WNESU is proud to offer these benefits to you. All questions should be directed to your Human Resources office.   
HR:         802-460-1472 (direct line)  
[joellen.barton@wnesu.com](mailto:joellen.barton@wnesu.com)  
Business Hours: Monday through Friday 9am to 5pm

JoEllen M Barton  
Payroll/Benefits Specialist

Windham Northeast Supervisory Union

25 Cherry Street

Bellows Falls, VT 05101

Direct Line: (802) 460-1472

Phone: (802) 463-9958 x114  
Fax: (802) 460-0405

[joellen.barton@wnesu.com](mailto:payroll@wnesu.com)

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